

Council Tax Liability Order Costs Details

**Salaries and 'on costs' £52.00**

---

Staff Salaries  
Preparation of Complaint/Court List  
Dealing with telephone enquiries after service of summons  
Court attendance  
Liability order cost  
Case preparation

**Computer Costs £23.00**

---

Running      Pre list  
                  Complaint list  
                  Summons list  
Software and Leasing Charges

**Other Costs £15.00**

---

Cost of producing information leaflets  
Stationary, postage and envelopes  
Telephone Calls  
Travelling

**Total £90.00**

---

Issue of Liability Order Summons	£40.00
Granting of Liability Order	£50.00